



## INTERNAL AUDITOR FOR ISO 9001:2015

### Internal Auditor for ISO 9001:2015 according to ISO 19011:2011

#### Description

Learn how to audit the processes of an ISO 9001:2015 Quality Management System (QMS). An ineffective audit can mean severe consequences; resulting in process failure, customer dissatisfaction and regulatory noncompliance. Optimize your auditing skills with the internationally recognized ISO 9001:2015 and boost your internal audit capabilities. Gain confidence in planning and performing an effective audit, as well as reporting and taking corrective action where necessary. This course develops the necessary skills to assess and report on the conformance and implementation of processes based on ISO 9001:2015. You'll learn how to initiate an audit, prepare and conduct audit activities, compile and distribute audit reports and complete follow-up activities.

Program #: **MSP-0011**

#### Who Should Attend ?

- Anyone involved in the auditing, maintaining or supervising of an ISO 9001:2015 QMS
- Staff responsible for conducting internal audits
- Those who want to monitor quality management system performance

#### Learning Objectives

- Guidelines of management system auditing according to ISO 19011:2011
- Application of auditing guidelines to ISO 9001:2015
- Initiating, preparing and conducting audit activities
- Preparing and distributing the audit report
- Completing audit and follow-up

#### Outcomes

- Prepare, conduct and follow-up on ISO 9001:2015 audit activities
- Identify and apply the benefits and requirements of an ISO 9001:2015 audit
- Gain the skills to assess an organization's capability to manage its QMS
- Write factual audit reports and suggest corrective actions

#### Prerequisites

- Understanding & Implementation of Quality Management System (QMS) ISO 9001 : 2015 (**MSP0001**).

#### Training Place

- In site training
- As NCV schedule

#### Content

- Scientific Material (**Hardcopy**)
- Attendance Certificate from **NCV**

#### Agenda

##### Day 1: Quality, ISO 9001 requirements and introduction to internal audit

- Introduction to Quality
- ISO 9001:2015 Requirements
- Internal Auditing - Auditing Processes
- Audit Scheduling - Interpreting a Procedure, Specification or Standard

##### Day 2: Internal audit management and implementation

- Management of Audit Programs
- Audit Planning and Preparation
- Checklists - Performing an Audit
- Opening Meeting - Audit Technique
- Writing Nonconformity Statements
- Syndicate Presentations - Audit Reports
- Follow up Actions - Audit Requirements
- Corrective Action and Closeout

#### Duration

- 2 Days

#### Language

- Arabic / English